



BOARD OF TRUSTEES EXECUTIVE SESSION AGENDA

August 12, 2024 - 4:00 P.M.

Directors Office

- A. CALL TO ORDER
- B. IC 5-14-1.5-6.1(b) Executive sessions may be held only in the following instances:
 - (1) Where authorized by federal or state statute.
 - (6) With respect to any individual over whom the governing body has jurisdiction:
 - (A) to receive information concerning the individual's alleged misconduct; and
 - (B) to discuss, before a determination, the individual's status as an employee, a student, or an independent contractor.
- C. ADJOURNMENT

BOARD OF TRUSTEES MEETING AGENDA

August 12, 2024 – 4:20 PM

Meeting Room A/B

- A. CALL TO ORDER
- B. INTRODUCTION OF GUESTS
- C. ADOPTION OF AGENDA
- D. APPROVAL OF MINUTES
- E. FINANCIAL REPORT
- F. DIRECTOR'S REPORT
- G. COMMITTEE REPORTS
- H. OLD BUSINESS
- I. NEW BUSINESS
 - 1. Resolution to Join Public Library Internet Consortium
 - 2. Resident/Non-Resident Library Card Issuance Policy & Resolution
 - 3. Laurie Voss Personnel Matter
- J. ADJOURNMENT

**WARSAW COMMUNITY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
July 8, 2024**

CALL TO ORDER

President Chris Merrill called the meeting to order at 4 PM on Monday, July 8, 2024. Members present: Tim Keyes, Barbara Beck, Jill Beehler, Cathi Zdenek, Jen Hicks, and Ben Rice. Director Heather Barron, Business Administrator Renee Sweeny, Marketing Administrator Robin Fosnaugh, InkFree News Journalist Liz Adkin, News Now Director Dan Spalding, and 1 guest were also present.

READING AND APPROVAL OF AGENDA

The agenda of the July 8, 2024 meeting was reviewed. Jill Beehler moved

THAT the board approves the agenda as presented.

SECOND: Cathi Zdenek

MOTION: Passed

READING AND APPROVAL OF MINUTES

The meeting minutes from June 10, 2024 were reviewed. Tim Keyes moved

THAT the board approves the minutes as presented.

SECOND: Barbara Beck

MOTION: Passed

FINANCIAL REPORT

Renee Sweeny reviewed the financial report, claims, and investments. Ben Rice moved

THAT the board approves the financial report as presented.

SECOND: Cathi Zdenek

MOTION: Passed

DIRECTOR REPORT

Library Director Heather Barron shared that the posts for the StoryWalk have been ordered and will be delivered to the Warsaw Parks Department. The project is funded by Kiwanis, Noon Optimist, and the Friends of the Library. An early October unveiling is anticipated.

Meetings were held with MKM Architecture and Ice Miller to establish a line of communication as the feasibility study progresses.

The new website is set to launch no later than September 1, coinciding with the new logo.

The K21 Foundation donated an AED unit to replace the unit that expired.

WCPL fell victim to check fraud, so additional security measures have been implemented for the future.

The Friends of the Library hosted a successful fundraiser at Culver's and are awaiting the total amount raised from Culver's Corp. The group also aims to update its logo to align with the library's.

3,000,000 pages have been read, and 2,000 people have signed up for the summer reading challenge to date.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Chris outlined his intention to appoint a three-member review committee that can address complaints and/or grievances. The committee will make recommendations to the board for final approval and will be appointed annually at the January meeting. Cathi Zdenek moved.

THAT the board appoints Tim Keyes, Jen Hicks & Ben Rice to the committee.

SECOND: Jill Beehler

MOTION: Passed

ADJOURNMENT

With no further business, Tim Keyes moved

THAT the meeting adjourns at 4:18 PM.

SECOND: Jen Hicks

MOTION: Passed

Respectfully Submitted:

Attested:

Robin Fosnaugh
Marketing Administrator

Cathi Zdenek
Secretary